

PERSON SPECIFICATION

IMPORTANT

THE REHABILITATION OF OFFENDERS ACT

The provisions of the Rehabilitation of Offenders Act relating to the non-disclosure of spent convictions do not apply to this job, **YOU MUST, THEREFORE, DISCLOSE WHETHER YOU HAVE ANY PREVIOUS CONVICTIONS ON THE BACK PAGE OF THE APPLICATION FORM.**

If successful, you will also be required to apply for a Criminal Record Check from the Criminal Records Bureau. The level of check required for this job is Enhanced Disclosure. Further information is contained in the Further Details document enclosed.

JOB TITLE: Teaching Assistant AAAD5027

GRADE: 4

DEPT/SERVICE: Wheelock Primary School / The Learning for Life Partnership

	Essential	Desirable	How Identified
Qualifications and Experience	<ul style="list-style-type: none"> • NVQ level 3 or equivalent (eg. NNEB). • Experience of working in a primary school. 	<ul style="list-style-type: none"> • Evidence of training and further professional development. • Experience of supporting children with additional needs. 	Expression of interest.
Skills and Aptitudes	<ul style="list-style-type: none"> • Ability to support the aims and ethos of our School . • Respect for confidentiality of information. • Ability to support children's learning on an individual basis and in small groups. • Ability to support and nurture young learners, including those with SEND. • Ability to communicate with children, colleagues and parents both verbally and in writing. • Ability to work effectively and collaboratively as part of a team. • Ability to work creatively and sensitively with children. • Ability to work on own initiative. • A commitment to the inclusion of all children. 	<ul style="list-style-type: none"> • An understanding of school practices and procedures which impact on children and their care. 	Expression of interest. Interview
Job Related Knowledge	<ul style="list-style-type: none"> • Effective support for learners with additional needs and their teachers within a mainstream school. 	<ul style="list-style-type: none"> • Ability to enable independent learning. 	Expression of interest. Interview
Personal Qualities	<ul style="list-style-type: none"> • Professionalism. • Cooperation and flexibility. • A positive, calm, enthusiastic and 		Expression of interest.

	<p>confident manner.</p> <ul style="list-style-type: none"> • Trustworthy, reliable and punctual. • Willingness to be an active member of the wider life of the school. 		Interview
Other Requirements	<ul style="list-style-type: none"> • Commitment to safeguarding and promoting the welfare of children and young people. • Commitment to the health, safety and wellbeing of all. • High expectations for all learners. • Commitment to high quality childcare and safety. 	<ul style="list-style-type: none"> • Knowledge of child protection. 	<p>Expression of interest.</p> <p>Interview</p>

Note: The Learning for Life Partnership recognises the benefits of a diverse workforce. We are committed to treating all job applicants and employees with dignity and respect regardless of race, ethnic background, nationality, colour, gender, trans-gender status, pregnancy, disability, age, sexual orientation, religion or belief. We therefore welcome applications from all sections of the community.